

## Building Permit Submittal Requirements

### Part 9 Commercial Interior Partitioning

The following occupancies (tenants) require Building Permit application drawings that are prepared by a **Professional Draftsperson**:

- Spaces not in excess of 600 m<sup>2</sup> (6,459 ft<sup>2</sup>) and not in excess of three storeys
- Occupancies not including:
  - Assembly Occupancies
  - Care Facilities
  - Daycares
  - Impeded Egress
  - High Hazard

Completed building permit application form (**two-sided form to be completed & signed by owner of property**) in addition to **THREE copies** of the following drawings and information are required.

**This project may require Development Approval.**

#### Building Plans

Professionally drawn plans including the following:

- Project civic address
- Key plan to show proposed tenancy and adjacent occupancies
- Code analysis of the space to be occupied
- Architectural Floor Plans – scaled, dimensioned and fully noted and including construction details with fire ratings
- Mechanical/ventilation design plans
- Electrical design plans
- Plumbing design plans

Mechanical, electrical, and plumbing layouts may be drawn on a scaled floor plan by the subcontractor performing the installation **prior to permit approval**.

**Sunrise Health Region - Public Health** Tel 306.786.0600 [www.sunrisehealthregion.sk.ca](http://www.sunrisehealthregion.sk.ca)

One copy of the drawings will be provided to Public Health. Certain uses may require that additional information be provided to the Sunrise Health Region. The Health Region may also require plumbing permits and inspections by their staff.

**City of Yorkton Building Services Department**

2<sup>nd</sup> Floor, 37 Third Avenue North

Mailing Address: Box 400, 37 Third Avenue N, Yorkton, SK S3N 2W3

**Telephone: (306) 786-1710**

Monday – Friday, 8 am – 12 noon; 1 pm – 4 pm