

CITY OF YORKTON BYLAW NO. 9/2021

**A BYLAW OF THE CITY OF YORKTON TO
PROVIDE FOR THE CONTROL AND OPERATION
OF CEMETERIES WITHIN THE CITY OF
YORKTON**

Disclaimer:

This information has been provided solely for research convenience. Official bylaws are available at the Office of the City Clerk and must be consulted for purposes of interpretation and application of the law.

**City of Yorkton
Saskatchewan**

Bylaw No. 9/2021

**A Bylaw of the City of Yorkton to provide for the Control and to
Regulate the Operation of Cemeteries within the City of Yorkton**

WHEREAS, pursuant to Part VIII, Section 54(1) of *The Cemeteries Act, 1999* an owner of a cemetery that is not a commercial cemetery may make bylaws for the operation of the cemetery;

NOW THEREFORE, the Council of the City of Yorkton in Council assembled hereby enacts as follows:

Short Title

1. This Bylaw shall be known as “The City of Yorkton Cemetery Bylaw”.

Definitions and Interpretations

2. In this Bylaw, unless the context otherwise requires, the expression:

"Authorized Decision Maker" means a person designated as an authorized decision-maker pursuant to The Funeral and Cremation Services Act and if no one can be located using reasonable efforts, or no one is willing to act or the identity of the deceased is not known, the Director may make any decision required to be made by an authorized decision-maker pursuant to this Bylaw.

"Base" means the lower portion of a two-piece monument set on a foundation.

"Block" means a number assigned to a section of the Cemetery to assist with identifying a land location within the Cemetery.

"Caretaker" means the person placed in charge of the day-to-day operations of the Cemetery.

"Cemetery" means any area set aside and/or used for the burial of human remains known as the City of Yorkton Cemetery.

"Care and Maintenance Fee" means the amount paid by each plot and interment to ensure that annual care and maintenance of the Cemetery is provided until such time as the Cemetery reaches capacity and when the Perpetual Care Fund will be accessed for care maintenance. This fee applies to all interments. One care and maintenance fee is included with each plot purchase.

"Child" means an individual ten (10) years of age or less.

“Child Plot” means a plot that is smaller than a standard plot that does not accommodate an adult casket interment and can only be used for the interment of human child remains

“Columbarium” means a structure or building in a Cemetery designated for the purpose of storing or interring cremated human remains in sealed compartments or niches.

“Council” means the Council of the City of Yorkton.

“Cremation Monument” means a memorial structure that is specially designed to hold one or more cremation urns for ashes. This structure does not require a foundation but is inset in the ground to ensure stability, with inscribed lettering or artwork as a means of commemoration and made of granite and only to be used in the Woodland Path.

“Cremation Plot” means a plot that is smaller than a standard plot that does not accommodate a casket interment and can only be used for the interment of cremated human remains.

“Deferred Payment Plan” means an option to pay for the purchase of cemetery plots/niches over a specified period of time, rather than full payment at the time of purchase. The Deferred Payment Plan is only available for pre-need purchases. Payment in full is required before any product or service can be provided to the purchaser.

“Die” means the upper portion of a two-piece monument and part of the monument that is placed on the base.

“Dimensions” shall be interpreted as follows:

- a. **“Depth”** means the dimension of the monument as measured from the front edge to the back edge, when facing the monument.
- b. **“Height”** means the dimension of the unit being measured from the bottom of the unit to the top.
- c. **“Width”** means the dimension of the unit as measured from left edge of the unit being measured to the right edge of the unit when facing the unit begin measured.

“Director” means the Director assigned responsibility for the City Cemetery by the City Manager and includes anyone acting as their designate in carrying out the provisions of the Bylaw.

“Flat Marker” means a type of monument set flush with the ground with a flat and level surface upon which an inscription may be made or a bronze plaque affixed. However, in the Woodland Path a foundation is not required. Please refer to Schedule C, Woodland Path Monument Regulations for monument restrictions.

“Foundation” means a pre-cast granite pad; a pre-cast concrete slab or a poured in place pad reinforced with steel mesh, set at a grade for the purpose of placing a monument.

“Infant” means an individual no more than two (2) years of age and may include inter-foetal remains.

“Infant Plot” means a plot that is smaller than a standard plot that does not accommodate an adult casket interment and can only be used for the interment of infant human remains

and when the outside measurements of the casket are no more than twenty-four (24) inches in length.

“Interment” includes:

- a. The burial of human remains or cremated human remains in a Cemetery;
- b. The inurnment of cremated human remains in a columbarium.

“Interment Rights” means a license granted by the City to a person to allow an interment in a designated lot or niche in accordance with this Bylaw and *The Cemeteries Act, 1999*.

“License” means the interment rights for a lot or niche within the Cemetery.

“Licensee” means a person whom a license has been issued pursuant to this Bylaw.

“Lot” means a number assigned to a sub-grouping of burial plots in a Block, used to describe a land location within the Cemetery.

“Marker” for the purpose of this bylaw, marker means the same as Monument.

“Monument” means a memorial structure set upon a foundation, which projects above the ground, with inscribed or attached lettering or artwork as a means of commemoration and made of granite, marble, bronze or other approved material.

“Monument Rendering” means a descriptive, drawing or presentation of the monument style depicting the width, depth and height of each of the foundation, base and die shown together.

“Niche” means each individual compartment in a columbarium to be used for the interment of cremated human remains.

“Regular Working Hours” means weekdays, 9:00 a.m. to 12:00 noon; 1:00 p.m. to 4:00 p.m. excluding statutory holidays.

“Normal Cemetery Visiting Hours” means open daily, from dawn to dusk.

“Parks Manager” means the person placed in charge of day-to-day administration of the City Cemetery.

“Perpetual Care” means the amount paid by each plot provided to ensure that annual care and maintenance of the Cemetery is provided after the Cemetery reaches capacity. This fee applies to all plot sales.

“Plot” means a specific piece of property within a Lot, identified with a letter, within the Cemetery, that is purchased for a burial or burials.

“Post” is an upright monument for cremation interments permitted only in the Woodland Path. This structure does not require a foundation or a base but is inset in the ground to ensure stability, with inscribed lettering or artwork as a means of commemoration and made of granite.

“**Redemptorist Father**” are the Most Holy Redeemer, is a religious congregation of Catholic Priests and Brothers.

“**Standard Plot**” means a plot designed to accommodate casket interment and:

- a. In the Hill, either a plot measuring three (3) feet by ten (10) feet or four (4) feet by ten (10) feet, and;
- b. In the Meadow, a plot measuring four (4) feet by eight (8) feet.

“**The Hill**” means the section in the Cemetery defined as block one (1) through to block twenty-seven (27).

“**The Meadow**” means the Cemetery expansion in 2016 defined as block twenty-seven (27) A through to block thirty-eight (38).

“**Woodland Path**” means the naturalized cremation area within the wooded areas of The Meadow and defined as block thirty-six (36) and thirty-eight (38).

“**Veteran**” means a person entitled to interment in the Field of Honour and who is a past or present member of the Canadian Armed Forces, para-military forces (R.C.M.P.), Allied Forces or other like group as determined at the discretion of the Director.

General Supervision

3. Subject to the other provisions of this Bylaw and to *The Cemeteries Act, 1999* and the regulations thereto, where a person makes an application in the form provided by the Director and pays the requisite fees, the Director shall issue to the person a license for the exclusive use of a lot or a niche. (Schedule “D”)
 - a. The holder of the License acquires no property rights in the Cemetery or any niche within a columbarium.
4. All funerals in the Cemetery shall comply with the provisions of *The Public Health Act, The Vital Statistics Act, The Funeral Service & Cremation Act* and *The Cemeteries Act, 1999* of the Province of Saskatchewan and with any regulations issued thereunder and as amended from time to time.
5. The Director shall furnish Council with a written report at the end of each year, of all interments, disinterments and removals for the year, and shall keep and maintain a complete set of records of all transactions in connection with the operation of the Cemetery.
6. In the event of a discrepancy between the License and the administrative records, the latter shall take preference.
7. Notice given to any person pursuant to this Bylaw shall be deemed sufficient if in writing and mailed to the last known address of such person as entered into the Cemetery records.
8. The Director may close the cemetery from time to time as deemed necessary and appropriate by the Director.

General Regulations

9. During a burial service, all work in the immediate vicinity of the City Cemetery shall be discontinued.
10. The City of Yorkton reserves the right to limit the number of services in any given morning or afternoon, so that the number of interments does not impact the City's commitment to fulfill the obligations of any interment.
11. In the event of the consecration of the said Cemetery or any part thereof, such act of consecration shall not be held to invest that religious body with any exclusive rights and powers or jurisdiction either spiritual or temporal.
12. Funeral Directors shall have all Licenses for interments in the Cemetery approved by the authorized decision-maker of the plot in which such interment is to be made.
13. No person shall enter upon any portion of the Cemetery, which is set apart for storage facilities without first having obtained the consent of the Director.
14. Vehicles must stay on roadways and shall not travel in the Cemetery at a speed greater than ten (10) kilometres per hour, provided however, the Director may in their discretion, prohibit vehicular traffic where the condition of the roads and/or the weather conditions so warrant.
 - a. Recreation vehicles and snowmobiles are not permitted.
15. No animals shall be allowed in the Cemetery.
16. The Director shall have power to remove from the grounds any person disturbing the quiet or good order of the Cemetery by noisy or improper conduct or language, or any person violating any of the provisions of this Bylaw.

Cemetery Plots

17. A plan of the Cemetery showing all plot locations thereon shall be open for inspection, during normal cemetery business hours, at the office of the Cemetery Caretaker or the Recreation and Community Services Department office.
18. All arrangements for sale of lots and/or services in the Cemetery requesting assistance from the Cemetery Caretaker will require an appointment prior to viewing. Arrangements shall be made through the City of Yorkton, Recreation and Community Services Department office.
 - a. Sales of plots in the Meadow will be sold in sections. When a section has sold seventy-five percent (75%) of the plots, another section will be open for sales.
19. Any person(s) who purchases cemetery plots utilizing Schedule "I" Cemetery Deferred Payment Plan shall also pay the Non-Refundable Deposit prescribed therein.
20. All plot sales will include the Perpetual Care at the percentage specified in Schedule G.
 - a. Any additional interments within a plot will be required to pay the Perpetual Care percentage as specified in Schedule G.

21. It shall be the responsibility of the Licensee to maintain a current address for service in the office of the Director. Direction to that effect shall be so noted on the License.
22. Each standard plot will accommodate a maximum of one (1) casket interment and three (3) cremation interments. The casket interment must take place first or a cremation disinterment fee will be implemented at the time of the casket interment.
23. Each standard plot has established buffer zones to allow multiple interments and related memorials.
 - a. A two (2) foot buffer, within the plot, has been designated at the head of the plot to establish the primary monument.
 - b. The head cremation interment is to be located three (3) feet from the monument buffer zone.
 - c. Another cremation may be accommodated two (2) from the head cremation interment.
24. Three cremation interments are permitted in any standard casket plot and shall be located at either the head, middle or foot of a plot, with the following exceptions:
 - a. In a four (4) foot by five (5) foot plot, a maximum of four (4) cremation interments located at the head - left, head - right, foot- left and foot - right, and
 - b. In the Woodland Path, two (2) cremation interments, located left and right.
25. Notwithstanding section 22, 23 and 24 above, the Director may in their sole discretion, on written request, increase the number of interments permitted in a plot or niche, having regard to such considerations as the circumstances surrounding the death, the relationship with the deceased, continuity of monuments and landscaping, and any other relevant factor under the circumstances.

Field of Honour

26. The City shall set aside and maintain an area within the Cemetery as a Field of Honour for the interment of veterans.
27. Pre-need purchases of lots shall be permitted for veterans provided that a location shall not be assigned until the time of need or in accordance with section 27 below.
28. The surviving spouse of a veteran may purchase a burial lot adjacent to that of his or her deceased spouse at the time of the deceased spouse's interment, provided that the surviving spouse:
 - a. Is also a veteran;
 - b. Purchases and installs a standard veteran's memorial on the unused lot at the time a memorial is installed on the lot of the deceased spouse; and
 - c. Ensures that the memorial referred to in subsection 27(b) bears the name of the surviving spouse and that memorialization is complete in every detail possible.
29. A Licensee who has purchased a lot pursuant to section 26 or 27 may transfer the lot back to the City in accordance with sections 112 through 116. The Licensee may not transfer the lot to any other person.

30. When the human remains or cremated human remains of a veteran have been interred in a Field of Honour, the human remains or cremated human remains of the veteran's spouse may be interred in that veteran's lot, subject to the following:
 - a. The interments may be comprised of the cremated human remains of both the veteran and the spouse or the human remains of either the veteran or spouse together with the cremated human remains of either the veteran or the spouse, but in any case, shall not be comprised of the non-cremated human remains of both spouses;
 - b. Payment of the opening and closing fees as set out in Schedule "G" is made.
31. Notwithstanding any other provision of this Bylaw:
 - a. A memorial in memory of the veteran's spouse and in accordance with the specifications set out in Schedule "A" may be placed on the lot or on the base of the veteran's monument; and
 - b. The spouse of a veteran may be memorialized on the headstone of the veteran provided the spouse is also a veteran.

Columbarium

32. A single niche is ten (10) inches on the vertical by ten (10) inches on the horizontal and fourteen (14) inches deep from front to back.
33. Niche plaques are twelve (12) inches square.
34. The capacity of each niche shall not be defined so long as they do not exceed the dimensions of the niche.
35. Each urn must contain markers identifying the deceased.
36. Temporary urns and/or containers are permitted, however the City shall not be responsible for any damage incurred to the temporary urn. Approved fees and charges will be applied to each niche opening/closing.

Woodland Path

37. In an effort to maintain the natural esthetic and the natural environment of the Woodland Path, minimal grounds maintenance will be provided, and the following restrictions apply to the Woodland Path:
 - a. Fence, railing, bedding plants, potted plants and materials intended for growth are not permitted.
 - b. Border, fences, railings, trellises, coping, hedges, concrete or stone comers or iron posts are not permitted.
 - c. Ornaments and/or decorations including but not limited to flower holders or vases, crosses and statues, flowers, mementos, ceramics, statues, windmills, balloons, glass, baskets, solar lights and lanterns are not permitted.
 - d. Removal and/or planting of any plant species will not be permitted.
 - e. Grass and weed maintenance will be completed only to ensure visibility of the face of the Memorial.
 - f. Food and/or beverages used for memorialization are not permitted.
38. A cremation plot may accommodate a maximum of 2 cremation interments.

39. Only flat, Cremation and Post monuments will be permitted. No other monuments, benches or other memorialization will be allowed in the Woodland Path.
 - a. Each plot shall be allowed a maximum of one (1) Monument.
 - b. Refer to the Woodland Path Monument regulations as set out in Schedule C of this Bylaw.
40. No memorial shall be installed of a height extending more than thirty-six (36) inches above the surface of the ground at the point of installation.
41. The monument shall be constructed of granite.
 - a. Other materials requested are subject to prior approval by the Director.

Interments

42. The Licensee or the Authorized Decision Maker for a plot and/or niche shall, prior to any interment or disinterment:
 - a. Provide to the Director a properly authorized burial permit or cremation certificate.
 - b. Provide interment requests which include the name of the deceased, location of the plot, date and time of the interment, type of interment and the arrangers contact info prior to the notice period beginning.
 - c. Provide written notice to the Director at their office that an interment is to take place.
 - d. During the period from May 1 to October 31, notice must be provided by 11:00 a.m. two (2) days prior to the interment date. (example: interment on the 20th, notice must be provided by 11:00 a.m. on the 18th)
 - i. The intent of the notice is to provide at least twelve (12) regular working hours, for the purpose of opening and preparing the plot.
 - e. During the period from November 1 to April 30, notice must be provided by 11:00 a.m. three (3) days prior to the date of the interment. (example: interment on the 20th, notice must be provided by 11:00 a.m. on the 17th)
 - i. The intent of the notice is to provide at least sixteen (16) regular working hours for the purpose of opening and preparing the plot prior to the interment date.
 - f. The notice period shall not begin until all the required information has been received by Recreation and Community Services office.
 - g. Notice is exclusive of Saturdays, Sundays and Statutory holidays.
 - h. Pay all required fees in full in accordance with Schedule "G" Fees and Charges.
 - i. Ensure that any casket interment or casket disinterment is completed under the supervision of a licensed funeral director.
43. All funeral processions shall depart the Cemetery no later than 4:00 p.m.
44. No application or notice shall be received on Saturday, Sunday or on an observed Holiday, except on production of a medical certificate that an early interment is desirable.
45. For all casket interments, the use of vaults, with a base, shall be mandatory. Vaults are to be delivered to the Cemetery one (1) business day prior to the time set for the interment. Vault Construction materials shall be restricted to fiberglass.
46. Every License issued in respect to any plot in the Cemetery shall be subject to the conditions that the authorized decision maker shall not use the plot or plots for any purpose other than burial ground for human remains.

47. Child plots are only available in The Hill section and their use shall be determined on the basis of the child being ten (10) year of age or younger and the outside measurements of the casket being no more than forty-eight (48) inches in length.
48. Infants plots are only available in The Hill section and their use shall be determined on the basis of the child being two (2) years of age or younger and the outside measurements of the casket being no more than twenty-four (24) inches in length.
49. No plot for the burial of an adult shall be less than six feet in depth from the surface of the ground surrounding the plot.

Interment of Indigent Persons

50. The Director shall provide interment rights free of charge for an unclaimed body or for a deceased indigent person where the City is instructed to provide interments rights free of charge pursuant to the provisions of *The Cemeteries Act, 1999* and any regulations thereto addressing the interment of indigent persons.
51. The interment of indigent persons shall occur in single plots, the location of which shall be at the sole discretion of the Director.
52. No one may install a memorial on a plot utilized for the interment of an indigent person until the plot Care and Maintenance fee has been paid in full as set out in Schedule “G” Fees and Charges.
53. No other interments will be permitted in a plot provided pursuant to this section until the full purchase price of the plot has been paid in full as set out in Schedule “F” Fees and Charges.
 - a. Only family members, who are also considered an indigent person, may be interred into an occupied plot provided free of charge by the City of Yorkton.
 - b. If a person wishes to inter a non-indigent family member in an occupied indigent plot, the full purchase price of the plot must be paid in full at the approved rate as per Schedule “G” Fees and Charges.

Monuments

54. The following regulations do not pertain to the Woodland Path Cremation Monument. (Please refer to Schedule C, Monument Regulations for The Woodland Path)
55. No memorial shall be installed of a height extending more than thirty-six (36) inches above the surface of the ground at the point of installation.
 - a. Within the Redemptorist Father plots, a traditional cross monument may be placed. The accepted cross dimensions are maximum of thirty-two (32) inches high with a base of ten (10) inches high.
56. The die of a monument shall be constructed of granite, marble and/or bronze.
 - a. Other materials requested are subject to prior approval by the Director.
57. The finish on any side of the granite base (excluding the top and bottom) of the monument must have a rock-pitch finish.

58. The purpose of a rock-pitch finish is to act as a maintenance buffer and is subject to wear and tear.
59. Foundations:
 - a. must be a minimum of four (4) inches thick;
 - b. where a concrete runner is not provided, foundations must be installed flush with the surrounding soil surface, centered at the head end of the plot(s) it is serving;
 - c. must protrude a minimum of four (4) inches from all sides of the base;
 - d. monuments set on a continuous runner/foundation must have a minimum of two (2) inch of buffer space extending at the front and back of the monument.
60. Each plot shall be allowed a maximum of one (1) monument. Where more than one interment occurs in a plot, additional memorialization is permitted through the use of bronze plaques mounted to the base of a primary monument; or the use of one (1) flat marker; except in The Meadow section where it is only permitted through the use of bronze plaques mounted to the base of a primary monument.
61. Bronze flat markers must be installed on a granite or concrete foundation.
 - a. The foundation must have a two (2) inch border exposed on all sides and must be installed flush with the surrounding soil surface.
62. Granite flat markers in The Hill do not require a foundation, but must be a minimum of three (3) inches thick and shall be installed flush with the surrounding soil surface.
 - a. The Meadow section only permits granite flat markers on the concrete runner provided by the Cemetery.
63. A flat marker, in memory of the veteran's spouse; and in accordance with this Bylaw, may be placed on the plot centered at the head of the veteran plot.
64. The spouse of a veteran may be memorialized on the monument of the veteran provided the spouse was also a veteran.
65. Infant or child plots shall only be permitted to use flat markers unless the head of the plot is aligned with monuments on either side of the plot.

Monument Installation and Maintenance

66. Any person or company installing monuments or completing monument maintenance in the City Cemetery must provide the City with the following documentation:
 - a. A valid City of Yorkton Business License;
 - b. A minimum of \$2 million liability insurance.
67. Monuments or markers, for the purpose of designating plots, shall not be installed until an application for a Monument Permit has been submitted by a monument company as defined in section 65 above, and the Monument Permit issued by the City. (Schedule "E")
68. The Monument Permit application shall include the:
 - a. Date of the Monument Application.
 - b. Contact information of the Monument Company proceeding with the installation.
 - c. Plot location for the monument.
 - d. Confirmation of the plot width.

- e. Name of the deceased.
 - f. Monument type (upright, flat, pillow) including measurements for the foundation, base and die as detailed in the Monument Regulations.
 - g. Type of materials used for the foundation, the base and the die.
 - h. Detailed rendering of the monument.
 - i. Confirmation of installation appointment provided by the Parks Division.
69. A review of the Monument Permit application will occur and approval will be provided once the following has been completed:
- a. Confirmation by City administration that all requirements listed in section 66 above have been met.
 - b. All related fees as per Schedule “G” Fees and Charges have been paid in full by the applicant.
70. No monument shall be installed in the City Cemetery until an installation appointment has been confirmed with the Parks Division by the applicant.
- a. Once the appointment has been confirmed, Parks staff will mark the centre of each plot location where a marker is to be installed.
71. No one may install a monument or a flat marker on a plot utilized for the interment of an indigent person until the Care and Maintenance Fee as set out in Schedule “G” Fees and Charges has been paid.
72. All maintenance and installation of monuments and flat markers in the Cemetery shall take place during normal business hours as defined in this Bylaw.
73. Monument foundation installations must be flush with the surrounding ground.
74. All persons employed in the installation of monuments or in doing any other work on a plot or plots in the Cemetery, shall be subject to all conditions stated:
- a. The City of Yorkton Cemetery Bylaw, and
 - b. The City’s Health & Safety Program for Contractor Policy No. CITY-1.1.
 - c. Any such persons refusing to abide by the regulations shall be removed from the Cemetery.
75. Any monument company, its employees, contracted employees thereof and/or authorized individuals carrying out any monument work on existing cemetery monuments (i.e. inscriptions, vase installations) are required to obtain approval from the Parks Manager, or their designate, prior to conducting any work. Further, they shall be responsible for the restoration or repair of any damages to the Cemetery grounds or fixtures resulting from their actions.
- a. The City of Yorkton is not responsible for any monument damages or repairs required due to improper installation.
76. Each plot shall be allowed a maximum of one monument as follows:
- a. In The Hill, the monument shall be centered at the head end of the plot.
 - b. In The Meadow, centered on the concrete runner of the designated plot(s).
 - c. In The Woodland Path, centered on the plot, not nearer than six (6) inches from path.

77. Where more than one interment occurs in a plot, additional memorialization is permitted as follows:
 - a. In The Hill; only through the use of flat markers.
 - b. In The Meadow; only through the use of bronze plaques mounted to the base of a primary monument situated on the concrete runner.
78. Any monument company making application for a monument permit shall be responsible to ensure the dimensions of the monument do not exceed the maximum allowable dimensions as per Schedule “A” and Schedule “B” of this bylaw.
79. Any monument or flat marker that varies in dimensions listed in Schedule “A” and Schedule “B” of this Bylaw will be removed from the City Cemetery upon written notice of contravention.
80. Anyone wishing to place a monument or flat marker of dimensions other than those stipulated in Schedule “A” and Schedule “B” on a plot in the City of Yorkton Cemetery, may apply to the Director in writing for approval.
 - a. The application must contain plans showing the exact dimensions and design of the proposed monument.
81. Monument permit applications that exceed the Monument Regulations as set out in Schedules “A”, “B” and “C”, shall not be approved.
 - a. Any monument that is deemed by the Director to impede or restrict the operation and maintenance of the Cemetery, shall be assessed a repositioning surcharge equivalent to the costs of repositioning.
82. Installations are subject to pre and post inspections and any work completed by a contractor or a third party that is not in compliance with this Bylaw will be corrected by the City at the cost to the third party.

Columbarium Niche Cover Plates

83. To maintain columbarium in a uniform manner, the City of Yorkton shall arrange for the engraving of the niche plaque.
 - a. The Niche Plate Engraving Application (Schedule “J”) must be completed and submitted to the office of the Director before engraving can be ordered.
84. The maximum engraving area is eleven (11) inches wide by ten (10) inches of height (i.e. half (½) inch border on bottom and sides and one and a half (1½) inches from top edge of door).
85. Under no circumstances will any portion of a “date of death” be pre-engraved.
86. All lettering shall be standard Times New Roman style – plain finish.
87. The “Family” name will be engraved in the maximum type-size of one and a quarter (1¼) inches and will be located on one single line of the engraving area.
88. In the case of hyphenated Family names that are longer than twelve (12) letters, the second part shall fall to the second line in place of the optional upper epitaph lines.

89. In cases whereby two (2) cremated human remains each having a different last name (i.e. common law) the optional upper epitaph lines will be omitted to accommodate two (2) lines of one and a quarter (1¼) inch letters. Given names and dates shall be engraved in a type size smaller than that of the family name.
90. First names and initials will be engraved in three quarter (¾) inch type.
91. Dates of birth, death and optional epitaphs will be engraved in half (½) inch letters.
92. The engraving fee is included in the total cost of a columbarium niche.
93. Engraving of the niche plaque is allowed before inurnment of the human cremated remains. A temporary replacement cover will be installed by the City of Yorkton until the engraved cover is returned.

Memorialization

94. Memorialization regulations for the Woodland Path shall be found in Sections 37 through 41 and/or Schedule “C”)
95. In order to maintain the safety of all visitors, employees and equipment, as well as the appearance of the Cemetery, Cemetery staff may remove any memorial or memorialization when it is considered necessary for the efficient operation of the Cemetery.
96. Flowers and/or memorial items are permitted at the interment site following the service, for approximately ten (10) days, including at the base of the columbarium, and then it will be removed by Cemetery staff.
97. Those persons wishing to commemorate a significant day or holiday by placing flowers or personal items should contact the Cemetery Administration prior to placing.
 - a. Items may be placed for approximately ten (10) days and then will be removed by Cemetery staff.
98. Ornaments including flower holders or vases, crosses and statues are not permitted on flat markers, unless the flat marker is in-line with the row of monuments; but are permitted to be attached to the base of monuments if they:
 - a. Are unbreakable;
 - b. Are permanently secured to the base of the monument;
 - c. Do not exceed thirty-six (36) centimeters (fourteen (14) inches) in height; and
 - d. Do not project beyond the outside edge of the monument base.
99. Items placed in permanent flower holders or vases will be removed if they have deteriorated or present an obstacle or hazard to the operation of the Cemetery.
100. Decorations, including but not limited to flowers, mementos, ceramics, statues, windmills, balloons, glass, baskets, solar lights and lanterns may be left only on a monument (not a flat marker) and are subject to removal and disposal without notice.

101. Any memorial or memorialization which has been removed by Cemetery staff that is considered to be valuable will be tagged for identification and stored for thirty (30) days, then disposed of if unclaimed.
102. The City is not responsible for loss or removal of any decoration and is not required to retain any decoration left in the Cemetery.
103. Food and/or beverages are not permitted as part of any memorialization.
104. Fence, railing, bedding plants, potted plants and materials intended for growth are not permitted.
105. Maintenance of plantings is restricted exclusively to the City.
106. Any person who damages or defaces plots, monuments, fencing, buildings, plantings or any other structure shall be liable to the City of Yorkton for damages in addition to the penalties listed in this Bylaw.
107. Border, fences, railings, trellises, coping, hedges, concrete or stone comers or iron posts are not permitted.
 - a. Any border, fence, railing, coping, hedge or any other bounding or enclosing material installed before the passing of this Bylaw may be removed by the City, or by reason of neglect or age it becomes in a state of disrepair.

Disinterments

108. The disinterment of human remains, except for that of cremated human remains, shall be permitted only by order of the Chief Coroner or upon issuance of a disinterment permit from the Minister of Health or their designate issued pursuant to an application under *The Public Health Act, 1994* and payment of the required fees as set out in Schedule "G" Fees and Charges.
109. A person making an application for a disinterment pursuant to 107. above shall ensure that a licensed funeral director is present during the disinterment for the handling and transportation of the human remains, except for that of cremated human remains. City staff will only expose to the liner, or casket to a maximum depth of six (6) feet. All handling of liners, casket or remains are the responsibility of a licensed funeral director.
110. The disinterment of cremated human remains shall be permitted only by approval of the Director upon receipt of a written request and payment of the requisite fees as set out in Schedule "G" Fees and Charges.
111. Any requests for disinterment from a columbarium must be made in writing to the City of Yorkton by an authorized decision-maker.

License Transfers and Buy Backs

112. Any request for transfer of ownership of a pre-arranged plot or columbarium niche must be made in writing through the Recreation and Community Services office, and must be accompanied by the original License before such request is accepted. All correspondence must include the complete name, address and telephone number of both the seller and the purchaser, and be signed by both parties.

113. All transfers of ownership shall be subject to an administration fee as outlined in Schedule "G" Fees and Charges.
114. All requests for buy back must be submitted to the Recreation and Community Services office using Schedule "F" Buy Back Request Form. Requests that are made by someone other than the original purchaser must be accompanied by a Schedule "H" Declaration of Kinship affirmed by a Commissioner for Oaths or Notary Public.
115. Requests for plot/niche buy backs shall not be approved until an inspection is completed by the Parks Manager, or their designate, and it is determined appropriate for buy back.
 - a. When the City is requested to buy back a plot which has an existing monument, removal costs for the monument shall be the sole responsibility of the registered plot original buyer or original buyer's representative.
 - b. If a niche's plaque has already been engraved, the cost of replacement cover shall be the responsibility of the applicant. Replacement plaques must be obtained from the City of Yorkton.
 - c. If a plot is determined not appropriate for transfer or re-sale, the City will enter into a buy back agreement with the authorized decision-maker.
116. The City of Yorkton will buy back a plot/niche on the basis of 90% (ninety percent) of the original fees paid for the plot and perpetual care OR 30% (thirty percent) of the current combined plot and perpetual care fees; whichever is greater.

Fees and Charges

117. The license fees and all charges for work done or services rendered at a Cemetery shall be in accordance with the fees and charges as set out in Schedule "G".
118. The fees and charges set out in Schedule "G" come into effect on the date specified in Schedule "G" or, where no date is specified in Schedule "G", on the first date of the month following the passage of the Fee Schedule by City Council.
119. Interments outside normal Cemetery business hours shall be permitted only as authorized by the Director and on payment of the appropriate surcharge set out in Schedule "G" Fees and Charges.
120. In the case of service departures after 4:00 p.m., the Licensee and/or Funeral Home that made the arrangements shall pay the applicable Surcharge as set out in Schedule "G". If a Funeral Home did not make the arrangements then the Licensee, or if the Licensee is deceased, the authorized decision-maker shall pay the applicable Surcharge as set out in Schedule "G" Fees and Charges.
121. The Director may make available a Deferred Payment Plan for a pre-need product or service on any terms deemed reasonable by the Director provided that payment in full is required before any product or service can be provided to the purchaser.
122. A person who purchases a license or cemetery goods and services under the Deferred Payment Plan shall also pay the appropriate Administrative Fee set out in Schedule "G"

Offences and Penalties

123. No person shall injure any shrub or tree or pick or destroy any flower, wild or cultivated, growing in the Cemetery.
124. No person shall write upon, mark, scratch or deface any monument, structure or fence in or around the Cemetery.
125. Any person who damages any plot, marker, monument, fence, building or other structure in the Cemetery shall be liable to the City for such damages, besides being guilty of a breach of this Bylaw.
126. No person shall remove or destroy or attempt to remove or destroy any remains put in any plot.
127. No person shall dig or open any plot or cause any plots to be dug or opened in any place within the City other than that now used and/or hereinafter appropriated for the purpose of a cemetery; nor shall any person inter or deposit or cause to be interred or deposited any human remains in any plot within the City other than as prescribed in this bylaw.
128. Any person guilty of an infraction of the Bylaw or any part thereof shall be liable on summary conviction to the penalties prescribed in section 131 below.
129. No person shall disturb the quiet or good order of a Cemetery by noise or other improper conduct.
130. It is an offense to operate any recreational vehicles within the Cemetery.
131. Any person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:
 - a. In the case of an individual, to a fine not exceeding \$2,000, or in default of payment, to imprisonment for a term not exceeding ninety (90) days;
 - b. In the case of a corporation, to a fine not exceeding \$5,000.

Repealing Bylaw

132. Bylaw No. 03/2017 and Bylaw 01/2020 are hereby repealed.

Effective Date of Bylaw

133. This Bylaw shall come into force and take effect on the day of final passing hereof.

Mayor

City Clerk

Introduced and read a first time this 25th day of October, A.D. 2021.

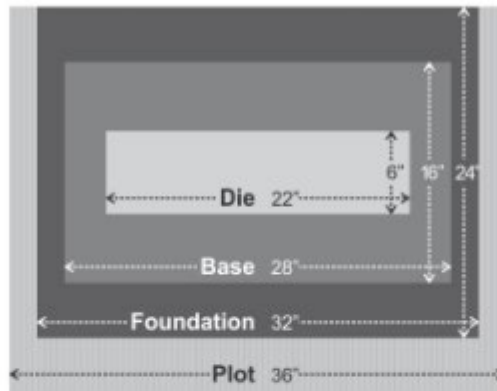
Read a second time this 25th day of October, A.D. 2021.

Read a third time and adopted this 15th day of November, A.D. 2021.

COPY

Schedule "A"
City of Yorkton

Monument Regulations "The Hill"
Single 36" (3') Plot Dimensions



Foundation
Maximum Foundation Measurement
Width 32" x Depth 24" x Height 6"

Upright Monument
Maximum Base Measurement
Width 28" x Depth 16" x Height 6"

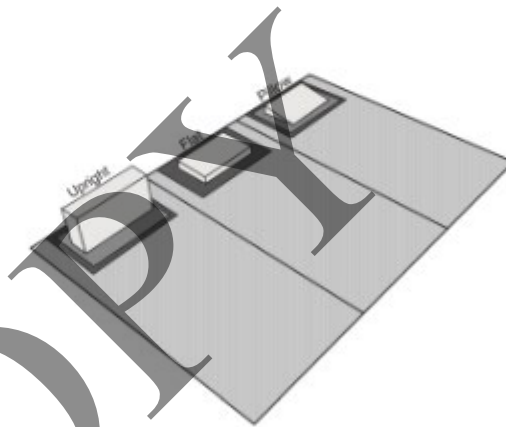
Maximum Die Measurement
Width 22" x Depth 6" x Height 28"

Flat Marker
Maximum Die Measurement
Width 28" x Depth 16" x Height 6"

Pillow Monument
Maximum Foundation Measurement
Width 32" x Depth 25" x Height 6"

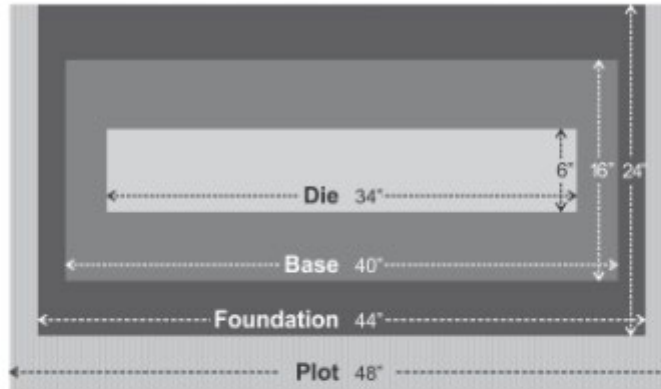
Maximum Base Measurement
Width 28" x Depth 17" x Height 6"

Maximum Die Measurement
Width 22" x Depth 12" x Height 8"



Schedule "A"
City of Yorkton

Monument Regulations "The Hill"
Single 48" (4') Plot Dimensions



Foundation

Maximum Foundation Measurement
Width 44" x Depth 24" x Height 6"

Upright Monument

Maximum Base Measurement
Width 40" x Depth 16" x Height 6"

Maximum Die Measurement
Width 34" x Depth 6" x Height 30"

Flat Monument

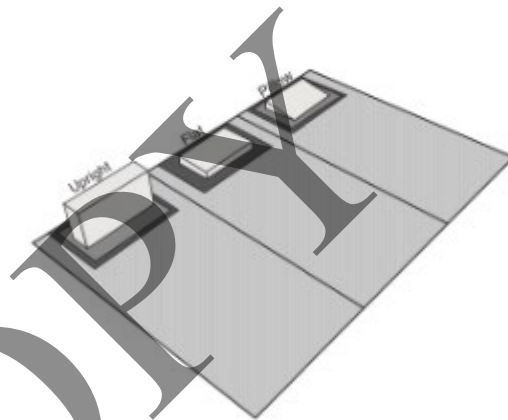
Maximum Die Measurement
Width 40" x Depth 16" x Height 6"

Pillow Monument

Maximum Foundation Measurement
Width 44" x Depth 25" x Height 6"

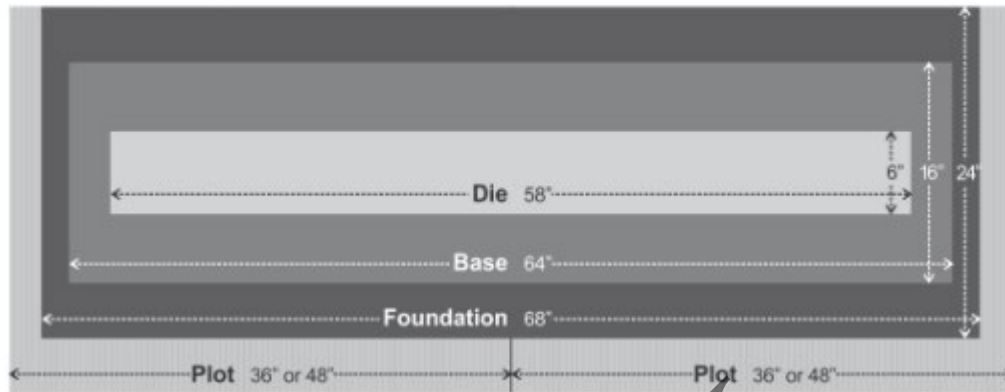
Maximum Base Measurement
Width 40" x Depth 17" x Height 6"

Maximum Die Measurement
Width 34" x Depth 12" x Height 8"



Schedule "A"
City of Yorkton

Monument Regulations "The Hill"
Double 36" (3') or 48" (4') Plot Dimensions



Foundation

Maximum Foundation Measurement
Width 68" x Depth 24" x Height 6"

Upright Monument

Maximum Base Measurement
Width 64" x Depth 16" x Height 6"

Maximum Die Measurement
Width 58" x Depth 6" x Height 30"

Flat Monument

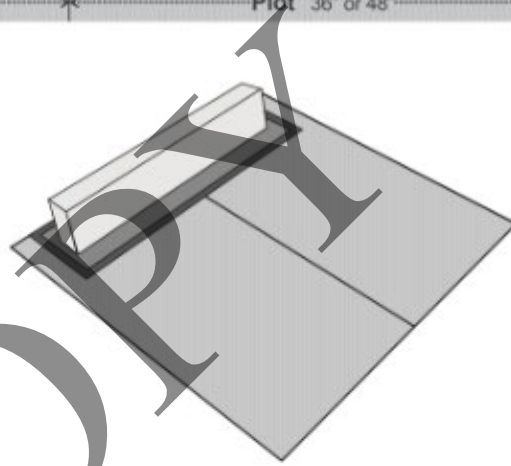
Maximum Die Measurement
Width 64" x Depth 16" x Height 6"

Pillow Monument

Maximum Foundation Measurement
Width 68" x Depth 25" x Height 6"

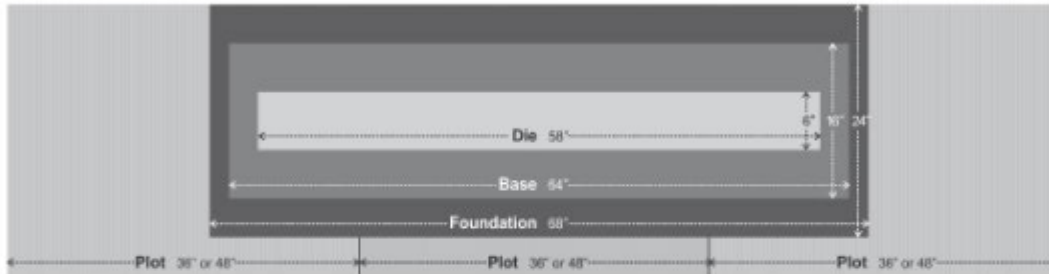
Maximum Base Measurement
Width 64" x Depth 17" x Height 6"

Maximum Die Measurement
Width 58" x Depth 12" x Height 8"



Schedule "A"
City of Yorkton

Monument Regulations "The Hill"
Triple 36" (3') or 48" (4') Plot Dimensions



Foundation

Maximum Foundation Measurement
Width 68" x Depth 24" x Height 6"

Upright Monument

Maximum Base Measurement
Width 64" x Depth 16" x Height 6"

Maximum Die Measurement
Width 58" x Depth 6" x Height 30"

Flat Monument

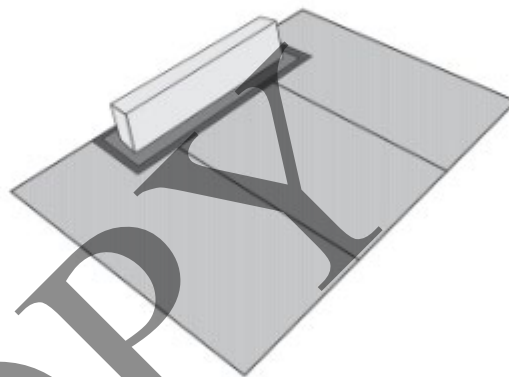
Maximum Die Measurement
Width 64" x Depth 16" x Height 6"

Pillow Monument

Maximum Foundation Measurement
Width 68" x Depth 25" x Height 6"

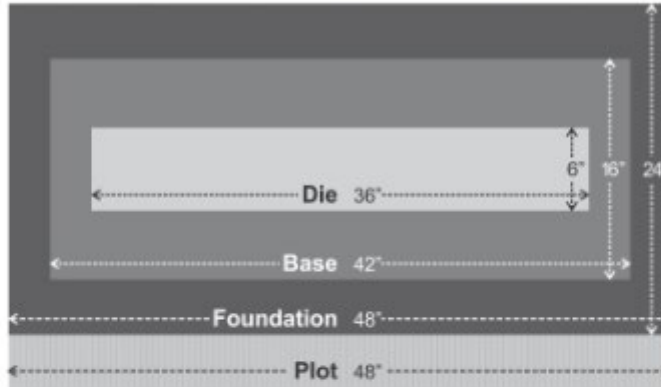
Maximum Base Measurement
Width 64" x Depth 17" x Height 6"

Maximum Die Measurement
Width 58" x Depth 12" x Height 8"



Schedule "B"
City of Yorkton

Monument Regulations "The Meadow"
Single 48" (4') Plot Dimensions



***Monument must be installed on the provided concrete slab.**

Foundation

Continuous concrete slab provided with plot(s)
Width 48" x Depth 24" x Height 6"

Upright Monument

Maximum Base Measurement
Width 42" x Depth 16" x Height 6"

Maximum Die Measurement
Width 36" x Depth 6" x Height 30"

Flat Monument

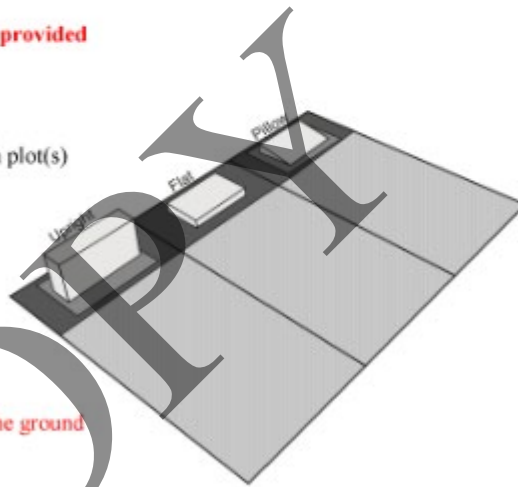
***not permitted to be installed flush in the ground**

Maximum Die Measurement
Width 42" x Depth 16" x Height 6"

Pillow Monument

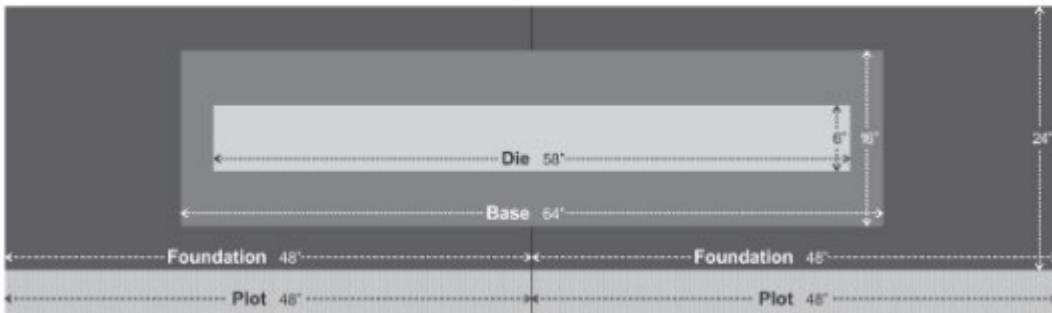
Maximum Base Measurement
Width 42" x Depth 17" x Height 6"

Maximum Die Measurement
Width 36" x Depth 12" x Height 8"



Schedule "B"
City of Yorkton

Monument Regulations "The Meadow"
Double 48" (4') Plot Dimensions



***Monument must be installed on the provided concrete slab.**

Foundation

Continuous concrete slab provided with plot(s)
Width 48" x Depth 24" x Height 6"

Upright Monument

Maximum Base Measurement
Width 64" x Depth 16" x Height 6"

Maximum Die Measurement
Width 58" x Depth 6" x Height 30"

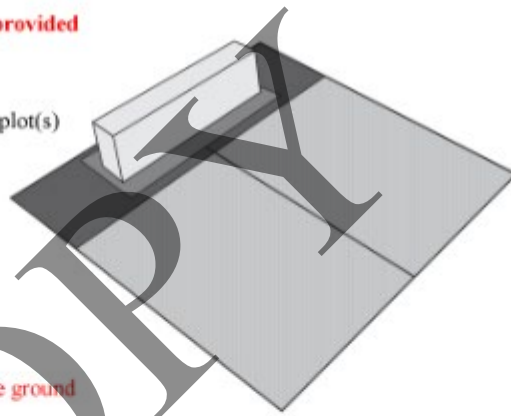
Flat Monument

***not permitted to be installed flush in the ground**
Maximum Die Measurement
Width 64" x Depth 16" x Height 6"

Pillow Monument

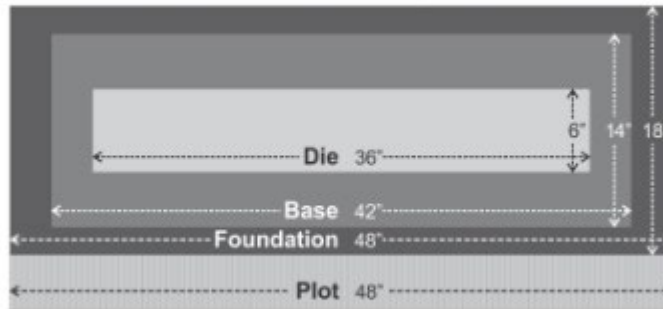
Maximum Base Measurement
Width 64" x Depth 17" x Height 6"

Maximum Die Measurement
Width 58" x Depth 12" x Height 8"



Schedule "B"
City of Yorkton

Monument Regulations "The Meadow"
Cremation 48" (4') Plot Dimensions



***Monument must be installed on the provided concrete slab.**

Foundation

Continuous concrete slab provided with plot(s)
Width 48" x Depth 18" x Height 6"

Upright Monument

Maximum Base Measurement
Width 42" x Depth 14" x Height 6"

Maximum Die Measurement
Width 36" x Depth 6" x Height 30"

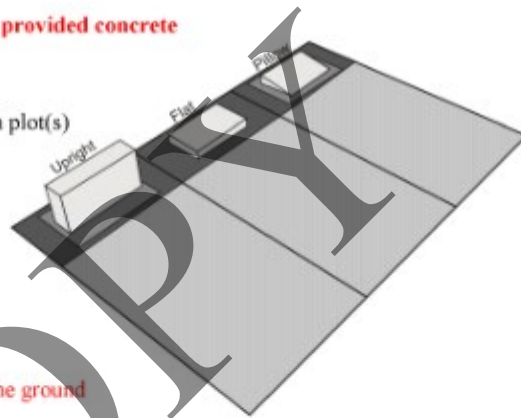
Flat Monument

***not permitted to be installed flush in the ground**
Maximum Die Measurement
Width 42" x Depth 14" x Height 6"

Pillow Monument

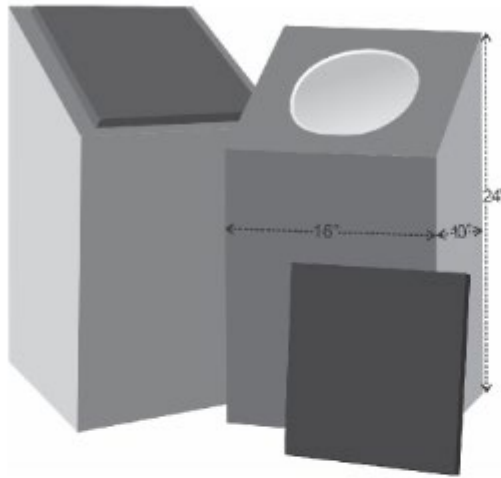
Maximum Base Measurement
Width 42" x Depth 14" x Height 6"

Maximum Die Measurement
Width 36" x Depth 10" x Height 8"



Schedule "C"
City of Yorkton

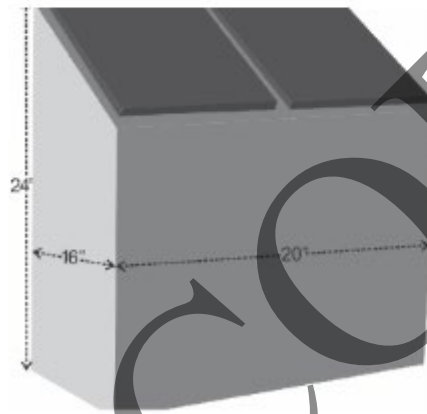
Monument Regulations "The Woodland Path"
Cremation Post Monuments



Single Post Monument
Maximum Measurement
Width 16" x depth 10" x Height 24"

Foundation is not required.

Urn capacity is dependent on the size purchased from the monument company. It is the responsibility of the rights holder to ensure the urn will fit the space purchased through the monument company.



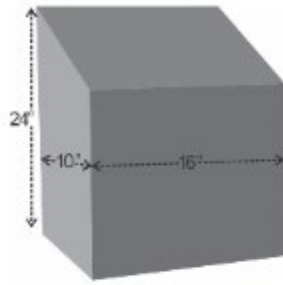
Double Post Monument
Maximum Measurement
Width 20" x depth 16" x Height 24"

Foundation is not required

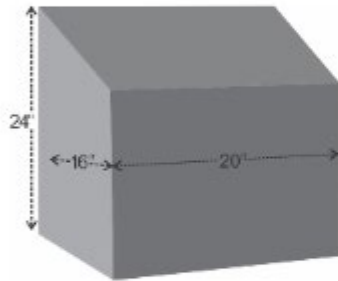
Urn capacity is dependent on the size purchased from the monument company. It is the responsibility of the rights holder to ensure the urn will fit the space purchased through the monument company.

Schedule "C"
City of Yorkton

Monument Regulations "The Woodland Path"
Post Monuments



Single Post Monument
Maximum Measurement
Width 16" x depth 10" x Height 24"



Double Post Monument
Maximum Measurement
Width 20" x depth 16" x Height 24"

Foundation is not required



Schedule "C"
City of Yorkton

Monument Regulations "The Woodland Path"
Flat Markers



Flat Marker
Maximum Measurement
Width 18" x Depth 24" x Height 4"

Foundation is not required.

Installation is above ground.





Schedule "D"

Yorkton City Cemetery Plot Interment Application
cemeteryadmin@yorkton.ca 306-786-1750

DECEASED

Last Name: _____ First Name: _____ Middle Name: _____
Address: _____
City: _____ Province: _____ Postal Code: _____
Gender: Male Female Age: _____
Date of Birth: _____ Date of Death: _____

NEXT OF KIN / EXECUTOR

Last Name: _____ First Name: _____
Address: _____ Phone Number: _____
City: _____ Province: _____ Postal Code: _____
Email: _____ Relationship to Deceased: _____

INTERMENT DETAILS

Cremation: Casket: Columbarium:
Cemetery Site: Hill: Meadow: Woodland Path:
Block _____ Lot _____ Plot _____ Columbarium Niche: _____
Cremation Interment: Location: Head Middle Foot Woodland Path
Placement: Left Right Middle
Cremation Interment Size: Standard 12 x 12 Larger (please indicate size): _____
Fiberglass Liner Required from City of Yorkton: Yes No
Interment Date: _____ Interment Time: _____
Winter Surcharge: Saturday Surcharge: Stat Holiday Surcharge: Social Services: Late Arrival:
Interment Notes: _____

CREMATORIUM

Crematorium: _____
Address: _____ Phone Number: _____
City: _____ Province: _____ Postal Code: _____

FUNERAL HOME

Funeral Home: _____ Contact Person: _____
Address: _____ Phone Number: _____
City: _____ Province: _____ Postal Code: _____



Schedule "D"

Yorkton City Cemetery Plot Purchase Application
cemeteryadmin@yorkton.ca 306-786-1750

PURCHASER

Last Name: _____ First Name: _____ Middle Name: _____
Address: _____ Phone Number: _____
City: _____ Province: _____ Postal Code: _____
Email: _____

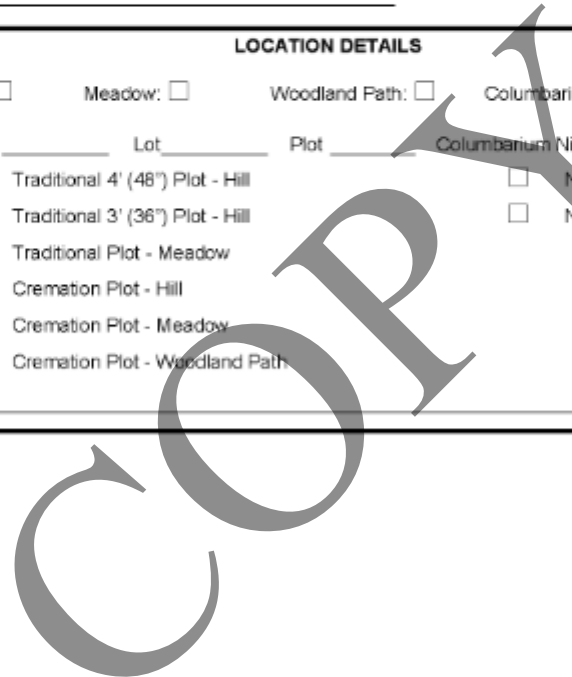
RIGHTS HOLDER (if different than Purchaser)

Last Name: _____ First Name: _____ Middle Name: _____
Address: _____ Phone Number: _____
City: _____ Province: _____ Postal Code: _____
Email: _____

LOCATION DETAILS

Cemetery Site: Hill: Meadow: Woodland Path: Columbarium:
Block _____ Lot _____ Plot _____ Columbarium Niche: _____
Plot Type: Traditional 4' (48") Plot - Hill Niche Middle
 Traditional 3' (36") Plot - Hill Niche Bottom/Top
 Traditional Plot - Meadow
 Cremation Plot - Hill
 Cremation Plot - Meadow
 Cremation Plot - Woodland Path

Notes: _____



Schedule "D"



Rights Transfer

Date Effective: _____

Sale

Sale: _____

Date: _____

Price: _____

Site

Site (s) Location: _____

Site Type: _____

Site Width: _____

New Rights Holder

Name: _____

Address: _____

Phone: _____

Email: _____

Previous Owner

Name: _____

Address: _____

Memo: _____

COPY

Schedule "D"



Interment License

Deceased

Name: _____
Gender: _____
Age: _____
Date of Birth: _____
Date of Death: _____
Address: _____

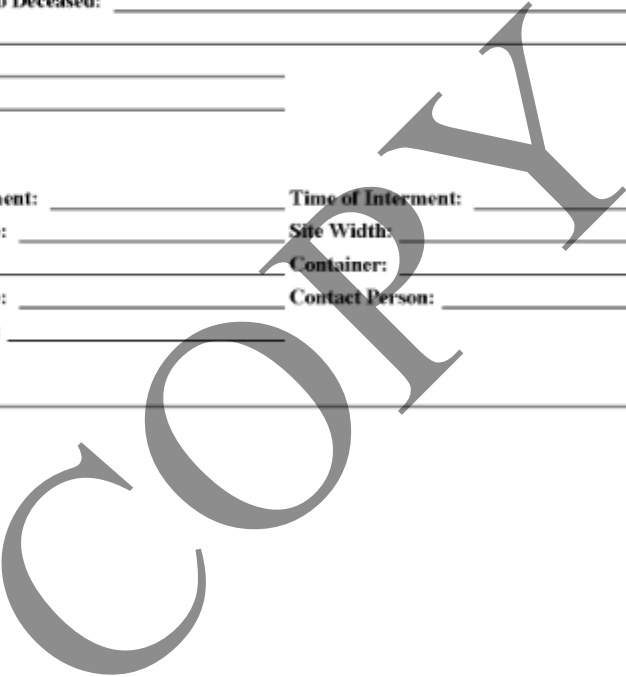
Next of Kin

Name: _____
Relationship to Deceased: _____
Address: _____
Phone: _____
Email: _____

Interment

Date of Interment: _____ Time of Interment: _____
Interment Site: _____ Site Width: _____
In Site At: _____ Container: _____
Funeral Home: _____ Contact Person: _____
Crematorium: _____

Memo: _____



Schedule "E"
City of Yorkton
Cemetery Monument Permit

Date of Application: _____

Name of Monument Company: _____

*The Applicant certifies that he or she is the current owner/licensee of the burial plot, or is the authorized decision-maker as per *The Funeral and Cremation Services Act*.

Applicant's Name: _____

Address: _____

Phone: _____ Email: _____

To install a monument in Block: _____ Lot: _____ Plot: _____

Located within section: Hill Meadow Woodland Path

Plot Width: 36" (3') 48" (4')

Inscribed Name (s): _____

Monument Permit Fee \$ _____

Care & Maintenance Fee \$ _____

Total \$ _____

Monument Type:

- Double Plot Upright Monument
- Single 48" (4') Plot Upright Monument
- Single 36" (3') Plot Upright Monument
- Double Plot Pillow Monument
- Single 48" (4') Plot Pillow Monument
- Single 36" (3') Plot Pillow Monument
- Double Plot Flat Marker
- Single 48" (4') Plot Flat Marker
- Single 36" (3') Plot Flat Marker
- Single Woodland Path Post (no foundation)
- Double Woodland Path Post (no foundation)

Monument/Plaque Dimensions:

Die Measurement
_____ deep x _____ wide x _____ high

Base Measurement
_____ deep x _____ wide x _____ high

Foundation
_____ deep x _____ wide x _____ high

Woodland Post
_____ deep x _____ wide x _____ high

Monument Material for Die: _____ for Base: _____ for Foundation: _____

Is a rendering of the monument attached? Yes No

Does your monument/plaque meet the Monument Regulations? Yes No

No monument or markers for the purpose of designating plots shall be installed in the Cemetery unless such monuments or markers have first been submitted to and approved by the Director and a permit issued for the installation of same.
As per the City of Yorkton Cemetery Bylaw, any monument company, its employees, contracted employees thereof and/or authorized individuals carrying out any monument work in the City Cemetery must present a copy of this permit to the caretaker upon arrival at the Cemetery and shall be responsible for the restoration and repair of any damages to the Cemetery grounds or fixtures resulting from their actions.
The City of Yorkton will not be held responsible for any monument damages or repairs required due to improper installation of the above noted monument.

Schedule "F"
City of Yorkton

Buy Back Request Form

Date of Request: _____

Applicant: _____

Address: _____

Phone: _____ Email: _____

Site Information:

Hill Meadow Woodland Path

Block: _____ Lot: _____ Plot (s): _____

Original Fees Paid: _____ x 90% = _____

Current Fee of Plot: _____ x 30% = _____

The City of Yorkton Cemetery will purchase the plot at the greater fee.

Site Inspection comments/diagram:

Monument on site: Yes No

Monument relocation required: Yes No

If yes, monument relocation fee of \$100.00 will be implemented.

Buy Back Price: _____

Signature of Applicant: _____

Schedule "G"
City of Yorkton
2022- 2021 Cemetery Proposed Fees and Charges

| Fee Type | 2022 Proposed Rates | 2023 Proposed Rates | 2024 Proposed Rates |
|--|---------------------|---------------------|---------------------|
| Plots | | | |
| The Hill | | | |
| Traditional - Hill 3' | \$ 1,375 | \$ 1,420 | \$ 1,465 |
| Traditional - Hill 4' | \$ 2,380 | \$ 2,450 | \$ 2,525 |
| Cremation - Hill | \$ 1,190 | \$ 1,225 | \$ 1,260 |
| Child - Hill (Only in Hill) | \$ 900 | \$ 930 | \$ 960 |
| The Meadow | | | |
| Traditional - Meadow 4' (incl. concrete runner) | \$ 2,565 | \$ 2,640 | \$ 2,720 |
| Cremation - Meadow (incl. concrete runner) | \$ 1,650 | \$ 1,700 | \$ 1,750 |
| Cremation - Woodland Path | \$ 1,875 | \$ 1,930 | \$ 1,990 |
| Columbarium | | | |
| Niche | \$ 3,000 | \$ 3,100 | \$ 3,200 |
| Opening/Closing | | | |
| Adult Traditional | \$ 1,600 | \$ 1,650 | \$ 1,700 |
| Child Traditional | \$ 570 | \$ 590 | \$ 610 |
| Cremation | \$ 570 | \$ 590 | \$ 610 |
| Columbarium Open/Close | \$ 215 | \$ 220 | \$ 225 |
| Surcharges (in addition to Opening & Closing Fees & will be based on actual hourly rates) | | | |
| Winter Open/Close Surcharge - Traditional <i>Effective November 1st to April 30th</i> | \$ 985 | \$ 1,015 | \$ 1,045 |
| Winter Open/Close Surcharge - Cremation <i>Effective November 1st to April 30th</i> | \$ 410 | \$ 425 | \$ 440 |
| Saturday Service - Casket | \$ 600 | \$ 620 | \$ 640 |
| Saturday Service - Cremation | \$ 300 | \$ 310 | \$ 320 |
| STAT Holiday | \$ 900 | \$ 930 | \$ 960 |
| Multiple Service Fee | \$ 310 | \$ 320 | \$ 330 |
| After 4pm Surcharge (per 1/2 Hr) | \$ 100 | \$ 105 | \$ 110 |
| Admin Fee | \$ 105 | \$ 110 | \$ 115 |
| Disinterments | | | |
| Regular | \$ 1,600 | \$ 1,650 | \$ 1,700 |
| Cremation | \$ 570 | \$ 590 | \$ 610 |
| Permits | | | |
| Monument Permits | \$ 210 | \$ 215 | \$ 220 |
| Perpetual Care included in each plot sale | | | |
| Per Plot (Included in fee) | 25% | 25% | 25% |
| Annual Care & Maintenance Charged to multiple interments in one plot | | | |
| Annual Care & Maintenance Fee (additional fee to open & close) | 25% | 25% | 25% |

Schedule "H"
City of Yorkton

Declaration of Kinship

In accordance with Section 52 of *The Cemeteries Act, 1999*.

I hereby certify that I am the _____ of _____
(Relation) Plot Original Buyer/Buyer's Representative

_____ **I wish to retain the burial lots known as**

Block _____ Lot _____ Plot _____ in the City of Yorkton Cemetery

Block _____ Lot _____ Plot _____ in the City of Yorkton Cemetery

Block _____ Lot _____ Plot _____ in the City of Yorkton Cemetery

Block _____ Lot _____ Plot _____ in the City of Yorkton Cemetery

_____ **I wish to have the City of Yorkton buy back the burial lots known as**

Block _____ Lot _____ Plot _____ in the City of Yorkton Cemetery

Block _____ Lot _____ Plot _____ in the City of Yorkton Cemetery

Block _____ Lot _____ Plot _____ in the City of Yorkton Cemetery

Block _____ Lot _____ Plot _____ in the City of Yorkton Cemetery

I hereby certify that the above information is true and correct.

Print Name Signature

Address City, Province

Postal Code Phone Number

Declared before me at the City/Town of _____ in the province of _____

_____, this _____ day of _____, 20____.

Commissioner for Oaths/Notary Public

For the Province of _____

My commission/appointment expires on _____

Schedule "I"
City of Yorkton
Deferred Payment Plan Agreement

Customer Information

Last Name: _____ First Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ E-mail Address: _____

Cemetery License # _____ Amount \$ _____

A down payment is required when the payment plan is established as follows:

- a. Standard Cemetery Plot—25% of the total plot purchase price plus a \$50.00 non-refundable deposit per license.*
- b. Columbarium Niche—10% of the total plot purchase price plus a \$50.00 non-refundable deposit per license.*

Down payment \$ _____

Total \$ _____

Payment date _____ Monthly Payment Amount \$ _____

The maximum length for the payment plan will be two years from the date of the down payment.

Conditions of Agreement

I hereby authorize the City of Yorkton to take automatic payments from my credit card as indicated above

| Credit Card Type | Credit Card Number | Expiry Date |
|------------------|--------------------|-------------|
| | | |

for the cemetery License listed above. Payment for the first month is required at the time of the purchase, after which automatic payments will be processed on the last day of the month.

It is acknowledged that any request to withdraw from the signed License will be processed in accordance with the City of Yorkton Cemetery Bylaw. Any approved refunds will be equal to the total amount paid to date, less the non-refundable Administration Fee.

Payment rejected by the Credit Card Company due to expired card or exceeding credit card limits may result in termination of the agreement. All outstanding payments become due and payable immediately and subject to penalties.

In the event of a change in my credit card information, I/we will notify Community Development, Parks and Recreation at (306) 786-1750 at least 15 days prior to the next due date, for cancellation and to complete a new agreement form, providing the new credit card information.

The customer acknowledges the conditions of this agreement through receipt of a signed copy of this authorization.

Signature of Cardholder _____ Date: _____

This personal information contained on this form will be used only for the purpose of registering, maintaining payment records, facilitating recreation programs and providing information on future recreation programs. If you have any questions about this collection, please contact Community Development, Parks and Recreation, City of Yorkton, Box 400, Yorkton Saskatchewan, S3N 2W3 or telephone (306) 786-1750.

Schedule "J"
City of Yorkton

Columbarium Niche Engraving Form

Applicants Name: _____

Address: _____

City: _____ Province: _____

Postal Code: _____ Phone: _____

Email: _____

Engraving:

Family Name: _____

Family Name Placement: Top Middle Bottom

Given Name (s): _____

Date of Birth: _____ Date of Death: _____

Date of Birth: _____ Date of Death: _____

Epitaph: _____

Approval for engraving is hereby given this _____ day of _____, 20____,
for Columbarium Niche _____

Signature of Applicant

City of Yorkton Representative